

**Springport Township Board Meeting
Nov. 14th, 2016**

Springport Township's regular monthly meeting was called to order by Supervisor Schmidt at 7:00, in the township hall on Nov. 14th, 2014. All Board members were present and we had 16 guests. The Pledge of Allegiance was recited.

Special guest Zayne Warren was sworn in as an "Honorary Police Officer" for the township. Chief Luce presented Zayne with a membership certificate.

County Commissioner Sarah Lightner reported that the annual "walk/run" to kick off the holidays will be on Nov. 23rd at the Jackson County Fairgrounds, then on the 24th the annual "Night Lights" will begin. The County has several openings on various boards for the county. They are on the Department of Aging and Land Authority Department.

October 10th, 2016 minutes were presented and Sebastian moved to accept them, motion supported by Mitchell and the motion passed.

Losey gave the Treasurer's report. General fund has a balance of \$194,979.18 in the checking account, police checking has a balance of \$147,317.65, and fire operating has a balance of \$85,094.72 and fire equipment \$44,480.15. Motion to approve the treasurer's report for audit by Sebastian, supported by Mitchell and it carried.

Post Audit Police Bills for Approval

<u>Name</u>	<u>description</u>	<u>ck#</u>	<u>Amount</u>	<u>Name</u>	<u>description</u>	<u>ck#</u>	<u>Amount</u>
D. Luce	wages	3874	\$1,422.24	C. Russell	wages	3885	\$ 86.57
S. Cain	wages	3875	\$1,084.71	InContact	communication	3880	\$ 3.45
C. Russell	wages	3877	\$ 115.44	M. Peters	wages	3878	\$ 196.24
G. Truchan	wages	3876	\$ 107.13	D. Luce	wages	3881	\$1,422.24
BCN	health insurance	3879	\$ 576.46	S. Cain	wages	3882	\$1,084.70
G. Truchan	wages	3883	\$ 147.06	W. Beitelschies	<u>wages</u>	<u>3884</u>	<u>\$ 37.00</u>
						Total	\$6,283.24

Motion by Mitchell to approve post audit police bills of \$6,283.24, supported by Sebastian and it passed unanimously.

Post Audit General Fund Bills for Approval

<u>Name</u>	<u>description</u>	<u>ck#</u>	<u>Amount</u>	<u>Name</u>	<u>description</u>	<u>ck#</u>	<u>Amount</u>
Card Center	anti-virus/computer	10142	\$400.00	D. Vanous	hall rent deposit	10145	\$ 100.00
Consumers	utilities	10143	\$ 69.82	Semco	utilities	10146	\$ 15.51
Region 2	<u>membership dues</u>	<u>10144</u>	<u>\$100.00</u>				
			Total				\$685.65

Mitchell moved to approve post audit general fund bills in the amount of \$685.65, supported by Sebastian and the motion passed.

Mitchell moved to amend the budget by increasing election income 101-000-676 by \$400.00 and increasing election wages 101-262-702 by \$400.00 and to also increase building permits 101-000-451 by \$1,000.00 and increasing building inspection wages 101-371-702 by \$1,000.00, motion supported by Sebastian and it passed.

General Fund Bills for Approval

<u>Name</u>	<u>description</u>	<u>ck#</u>	<u>Amount</u>	<u>Name</u>	<u>description</u>	<u>ck#</u>	<u>Amount</u>
IRS	941 taxes	EFTP	\$1,085.96	D. Keelerclerk/election		10166	\$917.46
State of MI	state taxes	10175	\$ 232.72	Springcom	communication	10162	\$ 79.45
J. Riehle	d.clerk/clerk	10163	\$1,130.48	C. Hasenick	election	10167	\$ 196.24
C. DeConick	inspector	10170	\$ 452.52	BS&A Software	.Net/training	10150	\$1,870.00
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J. Underhill	hall maintenance	10158	\$ 300.00	K. Schmidt	supervisor	10164	\$1,585.25
B. Ungar	inspector	10169	\$ 284.29	B. Losey	treasurer	10168	\$ 966.14
K. Swift	inspector	10171	\$ 214.00	J. Cortright	d. assessor	10165	\$ 230.88

F. Artz	cemetery	10155	\$ 500.00	Village of Spgt	utilities	10174	\$ 49.83
D. Brown	zoning	10153	\$ 30.00	US Postmaster	stamps/tax bills	10173	\$ 376.00
Anderson Printing	tax bills	10147	\$ 170.00	B. Betz	election	10148	\$ 60.00
C. Prine	election	10151	\$ 200.00	C. Caldwell	election	10152	\$ 170.00
J. Hector	election	10157	\$ 90.00	Modern Waste	clean-up day	10160	\$ 860.75
L. Ames	election	10159	\$ 170.00	Printing Services	receipt books	10161	\$ 431.76
D. Keeler	reimbursement	10154	\$ 131.93	GBS	QVF cards	10156	\$ 35.80
E. McDonald	<u>rent deposit</u>	<u>10172</u>	<u>\$100.00</u>				
Total			\$12,921.46				

Mitchell moved to pay general fund bills in the amount of \$12,921.46, motion supported by Sebastian and it passed unanimously.

Police Fund Bills for Approval

<u>Name</u>	<u>description</u>	<u>ck#</u>	<u>Amount</u>	<u>Name</u>	<u>description</u>	<u>ck#</u>	<u>Amount</u>
Avery	fuel	3887	\$360.36	G. Truchan	wages	3902	\$ 210.94
Verizon	communication	3899	\$ 76.06	S. Cain	wages	3901	\$1,084.70
Springcom	communication	3898	\$ 133.89	C. Russell	wages	3903	\$ 92.35
IRS	941 taxes	EFTP	\$3,839.72	M. Peters	wages	3904	\$ 144.30
State of MI	state taxes	3905	\$ 458.62	D. Luce	wages	3900	\$1,422.24
D. Keeler	salary	3886	\$ 647.07	C.M.P.	Misc	3888	\$ 149.10
City of Jackson	MCOLES	3889	\$ 125.00	Galls	misc.	3890	\$ 109.13
K & J Tire Service	tires	3891	\$ 517.08	Lansing Uniform	uniforms	3892	\$ 237.40
Roe-Comm	battery	3897	\$ 252.00	Mi Police Equip.	Ammo	3894	\$ 160.00
MI Assoc. of Police Chiefs	conference	3893	\$ 25.00	Printer Source	ink	3896	\$ 55.10
Oil Zone	<u>car maintenance</u>	<u>3895</u>	<u>\$ 43.35</u>				
Total			\$10,143.44				

Motion by Mitchell, supported by Sebastian to pay police bills in the amount of \$10143.44, motion carried unanimously.

Fire Fund Bills for Approval

D. Keeler board meetings 1137 \$ 73.88

Mitchell moved to approve fire bills of \$73.88, motion supported by Sebastian and it carried.

Police report: Police report was given by Chief Luce. All Officers recently qualified with handguns with the County Sheriff's office. Officers also attended a defensive tactics training.

Sebastian moved to send Chief Luce to an accreditation training seminar, Mitchell supported the motion and it carried.

Mitchell moved to approve a request by Chief Luce making Officer Cain a sergeant and Officer Truchan a Lieutenant, supported by Sebastian and it passed.

Motion by Sebastian and supported by Mitchell to increase police officers pay per hour to \$15.00 effective Nov. 27th, 2016. Sebastian then amended the motion to add pay raise for experienced officers to \$16.00 per hour and new-hire with little or no experience starting pay at \$14.00, then graduate to \$15.00 after one year and \$16.00 after 2 years, with approved reviews from the Chief, Mitchell supported this amendment, upon vote the Board approved both motions.

Committee reports: Police Administration Board will meet in December as will Fire Board.

Planning Commission met tonight at 6:15. They approved the Blight Contract with the Village and are looking at updated zoning ordinances from Mr. Truchan for the Township.

There was no other old business.

New Business: Officers will contact Clerk to get sworn into Office.

Mitchell moved to approve the audit as presented by the firm of Dove and Hickey, Sebastian supported the motion and it passes.

Meeting adjourned at 7:50.

Dena Keeler,
Township Clerk